Intermountain Microsoft 365/imail2.org Access

Microsoft 365/imail2.org Access from a Browser (Smartphone, Windows or Mac OS)

1. Open a web browser on your web-enabled device (e.g. PC, Mac, Tablet, Smartphone), go to http://outlook.com/owa/intermountainmail.org then type in your assigned imail2.org email address and click Next, as shown above. (The address will follow this pattern: firstname.lastname@imail2.org)

2. If you entered a valid imail2.org address, it will progress to the next dialog window. Enter your Master Password (the password used for most Intermountain apps, including iCentra) in the Password field and click Sign In.

3. After entering your Master Password correctly, a third window will open where you can click Ping ID. Authenticate using your chosen method.

4. Upon verification/successful login, you will be at the Microsoft 365 Home, like below. Click the Apps button in the upper left (as shown below) and choose Outlook to access email or, if applicable, SharePoint or Teams further down.

REGARDING SMARTPHONE ACCESS:

- In iOS (iPhone), you will get the most features if you use either the Safari or Microsoft Edge browsers.
- In Android, you will get the most features if you use either the Chrome or Microsoft Edge browsers.